

# BRERETON AND RAVENHILL PARISH COUNCIL



Minutes of the meeting of the **Full Council Meeting** held at the Parish Hall, Ravenhill on Tuesday 1<sup>st</sup> June 2023 at 7.30pm.

## AGENDA & MINUTES

<b>1</b>	<b>Welcome &amp; Apologies</b> To receive any apologies (through the clerk in accordance with standing orders)  <b>Apologies from:</b> Cllr Jay Gascoigne, Cllr Kay Paul, Cllr Jake Johnson
<b>2</b>	<b>Declarations of Interest in any items on the agenda</b> <i>(Note members should notify within 28 days if not already declared)</i>  <b>None disclosed</b>
<b>3</b>	<b>Minutes</b> To consider and approve/sign the following council minutes: Annual Meeting 11 <sup>th</sup> May 2023 Extraordinary Meeting 18 <sup>th</sup> May 2023
<b>4</b>	<b>To note the minutes from the following committee meetings:</b> Finance and Management Committee 30 <sup>th</sup> May 2023 Parish Hall and Property management committee 30 <sup>th</sup> May 2023  <b>2<sup>nd</sup> May Finance and Management minutes and Parish Hall and Property Management minutes can't be approved because present council were not present.</b>
<b>5</b>	<b>Matters Arising</b> Cllrs to receive a verbal update on matters arising from the previous full council minutes not covered in the agenda  <b>Send application and minutes to SPCA to note our interest in becoming members.</b> <b>Emergency Payments:</b> <b>John Smith is to get 3 quotes for guttering problems</b> <b>3 laptops to be upgraded with correct software at a cost of £494.70 – carried and approved.</b> <b>Officers overtime rate to be normal standard rate.</b> <b>Café – fridges, freezers and cooker need replacing – can we see business plan for next meeting.</b> <b>Christmas Lights – Cllr Caroline Davies to compose letter to send to local companies for contributions to Christmas lights – all agreed.</b> <b>Ace Plant Hire to provide quote for tractor repairs.</b>
<b>6</b>	<b>Chair Persons Report</b> To report any events attended or invitations to events coming up.  <b>Upcoming events:</b> <b>Royal British Legion Poppy Day 8 July</b> <b>Brace 15 July</b>
<b>7</b>	<b>Police Reports</b> Updates on any local issues  <b>Cllr Sue Merriman is tasked to liaise with the Police to explain outstanding crime. Vehicle theft is high, stealing cars now involves taking keys from homes.</b> <b>The Parish Hall CCTV needs updating for current needs, all tabs need collecting and reset.</b>
<b>8</b>	<b>District and County Councillor Reports</b> District and County Councillors will have the opportunity to share information or report on joint work projects.  <b>Peter Karuskonjic was present and advised:</b> <b>District Council Police submit a monthly report, Cllr Merriman might want to look into this.</b>

	<p>Speeding has reduced in Armitage Road.          Slurry tankers and HGV's have increased in the area – residents complaining.          Pot holes in the area have been highlighted as Cat 3 (not the worst) which could develop into Cat 2.          Drains around the village, some have been done but other side of the road yet to be completed.          A TRO (Traffic Regulation Order) was put in place at the Old Cedar Tree in July in order to reduce traffic flow.          Drop In Centre for residents – District Council welcome to join in. 1-3pm Tuesday as a trial with a view to increasing.</p>
9	<p><b>Policies and Procedures</b>          Update on progress</p> <p>The previous Council had the following: standing orders, risk assessment and media. New policies now need drawing up.          CCTV policy non-existent and needs preparing asap.  <b>Immediate Action Required:</b>          Change locks – all agreed and approved.          Key Safe be installed outside – all agreed and approved.</p>
10	<p><b>Chair to open meeting for public session</b></p> <p>Members of the public are invited to address the council on any issue over which it has a power. Public wishing to speak must make it known to the clerk BEFORE the day of the meeting. <b>(3 minutes per speaker a maximum of 15 minutes in total)</b>  <b>Mrs S Theobald informed the council they are doing a wonderful job.</b></p>
11	<p><b>Date of Next Meeting</b>          The next full Council meeting is on Thursday 20<sup>th</sup> July 2023 at 7.30pm</p>