

BRERETON AND RAVENHILL PARISH COUNCIL

DISTRICT OF CANNOCK CHASE COUNTY OF STAFFORDSHIRE

Chairman: Councillor TA Jones, 25 Kingsley Wood Road, Rugeley, WS15 2UF

Date: 24th February 2023

Dear Councillor

Finance and Management Committee

You are requested to attend a meeting of the Finance and Management Committee to be held at the Parish Hall, Ravenhill Park, Brereton, on **Tuesday, 28th February 2023, at 8.15 p.m.**

Yours faithfully

Brereton and Ravenhill Parish Council

To: The Chairman and Members of the Finance and Management Committee

Councillors:- Mrs L Johnson [Chairman]
K Ansell
Alderman Mrs P Ansell
Alderman R Easton
Mrs DM Easton
Miss C Hodgkiss
DR Johnson

AGENDA

1. Declarations of Interest

2. Apologies

3. Minutes

To approve, as a correct record, the attached minutes of the meeting held on 31st January 2023.

4. Matters arising from the Minutes

5. Accounts for Payment

To consider the Accounts for Payment [to follow]

6. Finance Report

To consider the Finance Report [to follow].

7. Accountant

a) To approve a payment of £100.00 to the Accountant for assistance with the VAT return.

b) To approve a retainer of £300.00 per year to assist with accounts.

8. Date and Time of Next Meeting

Tuesday, 4th April 2023