

BRERETON AND RAVENHILL PARISH COUNCIL

Minutes of a meeting of the Finance and Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Tuesday, 3rd January 2023.

Present

Alderman R Easton [Chairman for this meeting], Alderwoman Mrs P Ansell, Councillors K Ansell and Mrs DM Easton.

Apologies for absence were received from Councillors DR Johnson and Mrs L Johnson.

Mrs R Davies [Clerk to the Committee] and Mr J Smith [Administrato and Caretaker] were also present.

1. DECLARATIONS OF INTEREST

There were no declarations of interest given at the commencement of the meeting.

2. APOLOGIES FOR ABSENCE

As listed above.

3. MINUTES

RESOLVED

That the minutes of the meeting held on 15th December 2022, be approved and signed as a correct record.

4. MATTERS ARISING

HSBC

Bank Mandates had now been received for completion.

In view of the difficulties that the Clerk had encountered with regard to obtaining the Bank Mandates and other problems, the Clerk send a letter to HSBC pointing out that the Customer Service was not always appropriate.

5. ACCOUNTS FOR PAYMENT

A schedule of accounts for payment was circulated at the meeting.

RESOLVED

That authority be given for the payments included on the submitted schedule.

Other related matters

- the cheque for the installation of the Christmas lights to be made out to Hanrahan and Son;
- the opportunity to be given to the new Clerk to the Parish for any training she would want to undertake – the Parish Council would fund this;
- request by Mr John Smith for the NALC pay scales.

6. FINANCE REPORT

The report showing the income and expenditure as at 31st December 2022, was submitted

for information and noted.

7. REVIEW – RISK ASSESSMENT

The Committee considered the review of the Risk Assessment. It was felt that the assessment was adequate at the moment. The Clerk to the Committee stated that the Tennis Court Risk Assessment needed to be amended and she would bring it to the next meeting of the Committee for consideration.

The Committee also considered two areas that would need assessing and they were:-

Maintenance of Building

Condition, etc, anything that may be considered dangerous, especially as the Parish Hall was in constant use.

Vandalism

Suggestions from the Committee as to how the risk could be more clearly assessed.

8. DATE AND TIME OF NEXT MEETING

RESOLVED

That the next meeting be held on Tuesday, 31st January 2023, at 8.15 p.m.

[Chairman]