



**DISTRICT OF CANNOCK CHASE  
COUNTY OF STAFFORDSHIRE**

Chairman: Councillor P A Fisher  
55 Birch Lane  
Brereton  
Rugeley  
WS15 1EJ

Acting Parish Clerk: Mr P Harrison JP BA (Hons)  
c/o Brereton and Ravenhill  
Parish Hall  
Main Road  
Brereton  
Rugeley WS15 1DU  
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23 September 2021

Dear Councillor

**Parish Council Meeting – 7:30 pm on Tuesday 5 October 2021**

You are requested to attend the Parish Council meeting being held at 7:30 pm on Tuesday 5 October 2021 in the Brereton and Ravenhill Parish Hall, Main Road Brereton

There will be an opportunity for members of the public to ask questions or make statements outside of the formal meeting.

Yours faithfully

  
Peter Harrison  
Acting Parish Clerk

To: All Members of the Council

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**AGENDA**

1. Declarations of Interest
2. Apologies
3. Minutes – To approve as a correct record the attached minutes of the meeting held on 7 September 2021
4. Notice of Casual Vacancy
5. Police Matters
6. Correspondence
  - From the MP and D&G Buses concerning Bus Service provision (if any)
  - From County Highways concerning trees Main Road

7. Planning Committee – To approve the minutes of the meeting held on 7 September 2021
8. Parish Hall and Property Management Committee – To approve the minutes of the meeting held on 9 September 2021
9. Finance and Management Committee – To approve the minutes of the meeting held on 9 September 2021 and review the membership of the committee
10. Members' Items –  
Cllr T Jones:
  - a) Parking outside Hob Hill and Redbrook Hayes schools
11. Exclusion of Public
12. Recruitment of posts of permanent Parish Clerk and Internal Auditor

## **BRERETON AND RAVENHILL PARISH COUNCIL**

A meeting of the Parish Council was held in the Parish Hall at 7:30 pm on Tuesday 7 September 2021

Present:

Councillors: P A Fisher (Chairman), K Ansell, Mrs P A Ansell, Ms J Brown, Mrs M Easton, Alderman R Easton, Mrs G Harvey, J C Harvey, Mrs L Johnson, T A Jones and G N Molineux

In attendance: Mr P Harrison Acting Parish Clerk, District Cllr L Arduino and County Cllr P Kruskonjic

Prior to the commencement of the meeting the Chairman unveiled a commemorative plaque in the Parish Hall to recognise the long service of Peter Davies who had been Clerk to the Council for over 30 years. Alderman Easton advised that smaller replica plaque and a retirement gift would be presented to Mr Davies in due course

### **1. DECLARATIONS OF INTEREST**

No declarations were given at the start of the meeting

### **2. APOLOGIES**

Apologies for absence were received from Cllrs Mrs W Fisher and D R Johnson

### **3. MINUTES**

RESOLVED:

That the minutes of the meeting held on 13 July 2021 be approved and signed as a correct record

### **4. CLLR MRS W FISHER**

It was reported that due to illness Cllr Mrs Fisher had been unable to attend meetings for nearly 6 months. In the circumstances it was

RESOLVED:

That the term of office of Cllr Mrs Fisher be extended for a period of 6 months

### **5. BUS SERVICES**

Emails from the MP and D & G Bus Ltd had been circulated to all members

The bus operator had provided details of current services and confirmed that it was not prepared to reinstate buses to areas of the parish served previously and had confirmed that apart from financial considerations there were health and safety issues relating to buses negotiating the junction at Talbot Road. Council members wondered if there was a possibility that improvements could be made to the junction to overcome the problem. However, this was probably unlikely and it was noted that this matter had not been a problem for the previous operator

As the Parish Council had provided bus shelters on routes no longer served, the operator had been asked to consider funding their relocation to positions on the new routes

The request had been refused

County Cllr Kruskonjic had made representations to the County Council but it would not provide a transport subsidy to reinstate bus services in the area but there was no reason why a "third party" operator could not take over the routes

Members remained concerned that elderly residents of Talbot Road, Setterfield Way and Coulthwaite Way and those who had lost services for Lea Hall Lane and Lodge Road were being adversely affected by the lack of bus services

A question was raised regarding the possibility of tokens being supplied to pensioners so that they could use taxis. Such a scheme had operated some years ago and had to be withdrawn due to the system being abused. Travel concessions were now at the discretion of the County Council

RESOLVED:

That the MP be thanked once again and advised of the Parish Councils continuing concern about the adverse impact on elderly parishioners as the result of removal of bus routes and she be asked to continue to lobby for improved services

**6. TREES ABOVE MAIN ROAD AND BEHIND BEECHES ROAD**

It was reported that County Highways had advised that it was not responsible for the trees and the only action that could be taken was for further representations to be made to the landowner

Some years ago, Parish volunteers had offered to assist with the removal of the trees but this had been rejected by the land owner. It was considered that the trees had now grown to an extent that their removal could only be undertaken by a specialist arboriculturist

RESOLVED:

That County Highways be requested to arrange regular inspections of the trees so as to keep under review any danger they posed to highway users

**7. BENCHES – PARK**

Brereton Millions was to provide 4 benches in the park and had asked if the Council would accept responsibility for their future maintenance

RESOLVED:

That subject to agreement as to siting and type of benches and their ownership transferring to the Council responsibility be accepted by the Council for their future maintenance

**8. POLICE MATTERS**

A letter had been received from the Police indicating how it responded to incidents involving firearms. Members advised that from their experience it was projectiles in general that represented a danger to the public. There was disappointment that once again there was no police presence at the meeting

**9. COMPLETION OF AUDIT 2020-21**

RESOLVED:

That the completion of the Audit for 2020-21 and the report of the External Auditor be noted

**10. REVISED CODE OF CONDUCT FOR COUNCILLORS**

Consideration was given to the requirement to revise the Code of Conduct



RESOLVED:

That a revised code of conduct be approved on the basis of the model adopted by Cannock Chase Council

## **11. COMMITTEES**

RESOLVED:

That the minutes of the following committees be approved:

Planning Committee – held on 13 July 2021

Parish Hall and Property Management Committee – held on 15 July 2021

Finance and Management Committee – held on 15 July 2021

## **12. ARMITAGE ROAD SPEEDING AND OTHER ISSUES**

The issue of speeding vehicles and HGV's ignoring the weight restriction limit in force in Armitage Road was an ongoing problem

A scheme to introduce a 30-mph speed limit along the length of Armitage Road between the Ash Tree Island and the Arches had been in the County Highways programme for many years and had never come to fruition. Funding should have been provided from section 106 agreements required as part of planning permissions for several large developments, but these had never materialised due to relevant conditions being omitted from the agreements. Members involved in planning matters at the District and County Council were asked to ensure that funding opportunities for essential improvements were not overlooked in future

County Cllr Kruskonjic had received numerous representations from concerned electors and he had experienced the problems first-hand. He agreed that reduction of the speed limit was a priority and indicated that a satisfactory outcome could be achieved by the County, District and Parish Councils working together. Members indicated general support for the action taken but if this included the Parish Council making a financial contribution details would be needed of the scheme costs. The view was also expressed that it was the legal responsibility of the County Council to deal with highway matters and it should fund the cost involved

It was considered that even if speed restrictions were introduced, they would not be effective without positive proactive enforcement. In this respect it was anticipated that this could be provided by deployment of mobile speed cameras and Community Speed Watch. With regard to enforcement of the weight restriction order it was thought that HGV's travelling to/from the HS2 construction sites could become a problem. HS2 could be asked to fund some enforcement measures

RESOLVED:

That the Council continue to work with partners to resolve the problem of speeding traffic and enforcement in Armitage Road and further consideration be given to this matter when more information is available

## **13. WAR MEMORIAL LAND**

It was reported that the owners of 67 Coalpit Lane were in the process of selling their property and it had come to light that part of the title included an area of land on which the War Memorial was sited. It was understood that the land had been compulsorily purchased by the local authority of the time but the title had never been registered. Responsibility for the Memorial would have transferred to the successor authority (Cannock Chase Council) upon local government reorganisation in 1974. Neither that Council nor the County Council was prepared to regularise the situation. In the circumstances the Council considered what assistance it could provide

RESOLVED:

That:

- a) On the basis that Cannock Chase Council continues to be responsible for the actual War Memorial and surrounds and;
- b) To guarantee the future security of the War Memorial site
- c) The Parish Council agrees in principle to accept the transfer of the land (or part of the land) on which the War Memorial stands provided the cost does not exceed a nominal £1 and HM Land Registry fees and authorises the Acting Parish Clerk in consultation with the chairs of the council, Finance and Management Committee and Planning Committee to take any necessary action regarding this

#### **14. EXCLUSION OF PUBLIC**

RESOLVED:

That the public be excluded from the meeting due to the confidential nature of the business to be transacted

#### **15. RECRUITMENT OF REPACEMENT PARISH CLERK AND INTERNAL AUDITOR**

The Council noted the arrangements that had been agreed by the Finance and Management Committee on 15 July 2021 to cover the duties of Proper Officer and responsible Financial Officer

The Acting Parish Clerk informed the Council that subsequently he had been informed that the Internal Auditor had decided that he would no longer be continuing in that role. There was therefore a need for the Council to recruit a Clerk and an Internal Auditor

Only one expression of interest had been received in the post of Parish Clerk and that person had withdrawn. The Acting Parish Clerk indicated that whilst it was important that members did not rush into making an appointment there was a need to consider this a priority as his offer of assistance could only be temporary

The matter was to be discussed in more detail at the Finance and Management Committee on 9 September. In the meantime, members offered several suggestions in an attempt to publicise the vacancy including on social media

#### **16. NEXT MEETING**

As agreed previously this would be held on 5 October 2021

The meeting ended at 8:40 pm

Signed:

Dated:

## BRERETON AND RAVENHILL PARISH COUNCIL

Minutes of a meeting of the Planning Committee held in the Parish Hall at 8:40 pm on Tuesday 7 September 2021.

### **Present**

Councillors: T A Jones [Chairman], P Fisher, J C Harvey, Mrs L Johnson and G N Molineux

### **Also Present**

Cllr Mrs Harvey

Mr P Harrison Acting Parish Clerk, was also in attendance.

#### **1. DECLARATION OF INTERESTS**

None

#### **2. APOLOGIES**

Apologies for absence were received from Councillors Mrs W Fisher and D R Johnson

#### **3. MINUTES**

##### **RESOLVED:**

That the minutes of the meeting held on 13 July 2021 be approved and signed as a correct record.

#### **4. PLANNING DECISIONS**

There were no decisions to report

#### **5. PLANNING APPLICATIONS**

Consideration was given to the applications listed on Annex 1 to the minutes and observations thereon were approved

#### **6. PLANNING PORTAL**

It was noted that the Cannock Chase Council Planning Portal for viewing applications online had been updated and that members would need to familiarise themselves with this as all documents relating to a planning application could only be accessed online

The meeting ended at 8:50 pm

Signed:

Dated:



Application Details	Parish Council Comments
<p><b>Application Number:</b> <b>CH/21/0308</b></p> <p>Location: Former Rugeley Power Station Site and go, Rugeley Power Station, Rugeley, WS15 1NZ. Reserved matters following outline approval - (access, appearance, landscaping and layout pursuant to 19/00753/OUTMEI and CH/19/201) for the construction of a Riverside Park.</p>	No Objection
<p><b>LICHFIELD DC Application</b></p> <p><b>21/01120/REMM</b> (Approval of Reserved Matters (Major)) Former Rugeley Power Station Armitage Road Armitage Rugeley Staffordshire WS15 1PR Reserved matters (access, appearance, landscaping, layout and scale, pursuant to 19/00753/OUTMEI) for the construction of an All Through School with MUGA, sports pitches, sports hall, car parking and associated facilities and infrastructure</p>	No Objection
<p><b>Application Number:</b> <b>CH/21/0319</b></p> <p>Location: 131, Armitage Road, Rugeley, WS15 1PJ Description: Single storey side &amp; rear extension</p>	No Objection
<p><b>Application Number:</b> <b>CH/21/0330</b></p> <p>Location: 9, St Michaels Road, Rugeley, WS15 1EX Proposed Development: Rear extension to residential dwelling (part two storey) (Resubmission of application No. CH/21/0159)</p> <p>(Cllr Fisher did not participate in consideration of this matter as he intended to speak on it at the District Council Planning Committee)</p>	That the Council object to the application on the basis that the size of the extension is too large for the site and the close proximity to the boundary of the adjacent property will block the neighbour's light
<p><b>Application Number:</b> <b>CH/21/0347</b></p> <p>Location: The Academy Early Years Childcare, Main Road, Brereton, RUGELEY, WS15 1EE. CHANGE OF USE FROM B1 TO C2</p>	That without clarification as to the proposed exact C2 use the Council object to the application
<p><b>Application Number:</b> <b>CH/21/0355</b></p> <p>Location: Land adjacent to Amazon and Premier Inn, Towers Business Park, Rugeley, WS15 1LX. The proposals seek planning permission for the erection of a specialist vehicle servicing and MOT centre with associated external parking and access way. The proposals would also see the erection of a site boundary fence and entrance security gate. Finally the works would see the removal of</p>	That no objection be made in principle subject to a condition being included in any permission to



the existing modest earth mound/bund. The proposal would see the formation of a 5.5m wide entrance roadway with flanking pathways from the existing spur road.

prevent use of the site overnight in the interests of the guests of the Premier Inn Hotel