

BRERETON AND RAVENHILL PARISH COUNCIL

Minutes of a meeting of the Parish Hall Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Wednesday, 15th November 2017.

Present

Councillors R Easton [Chairman], K Ansell, Miss IJ Brown and Mrs DM Easton.

Apologies for absence were received from Councillors Mrs P Ansell, H Farnath, Miss C Harvey, Mrs G Harvey, GN Molineux and Mrs HJ Southwell.

Mr PG Davies [Parish Clerk] was also present.

1. DECLARATIONS OF INTEREST

No declarations of interest were given at the commencement of the meeting.

2. MINUTES

RESOLVED

That the minutes of the meeting held on 4th October 2017, be approved and signed as a correct record.

3. PARISH HALL – PROGRESS REPORT

Hire Fee Income – Update

The Committee noted details of hire fee income for the month of October 2017.

Part-Time Caretaker

The Committee noted that Neil Hyden had taken up his position as Part-Time Caretaker and was performing his duties satisfactorily.

Hirer

The Clerk reported on circumstances surrounding a recent booking at the Parish Hall. A copy of an e-mail from the person concerned was circulated at the meeting.

RESOLVED

That the Clerk write to the hirer concerned informing her that the action she had taken was totally unacceptable and advising that any repeat of this in the future would result in the booking being cancelled.

Energy Efficiency Initiatives

The Committee noted that the Chairman had kindly agreed to undertake the following work:-

-  replace the outside light in the vicinity of the main door with a new LED floodlight;
-  where necessary, replace lights in the main hall with LED fittings.

The Chairman would also liaise with Mr R Davis in respect of proposals to zone the heating system in order to more efficiently provide heating, as required, to the various rooms in the building.

4. FINANCE REPORT

The report of the Clerk, showing the financial position in respect of the Parish Hall as at 30th September 2017, was submitted for information and noted.

5. DAMAGE TO DEFIBRILLATOR

The Committee noted that Zurich Municipal had agreed to meet the cost of a new defibrillator in the sum of £1,060.00 [less £100.00 excess]. The new defibrillator would be a CU Medical Systems I Pad SPI fully automatic which was also suitable for use on children.

Members expressed their gratitude to St John Ambulance for loaning to the Parish Council a temporary defibrillator until such time as all the insurance arrangements were concluded and a new defibrillator was in place.

RESOLVED

That the Finance and Management Committee be recommended to make a small donation to St John Ambulance to show the Parish Council's appreciation for the action they had taken.

6. CCTV

The Clerk reported that the work on the next phase of the CCTV installation would commence on 23rd November 2017.

7. CHRISTMAS FEATURES

The Clerk reported that E-On had given their formal approval to the installation of Christmas lights in the parish. The County Council had also finally given their sanction to enable the Parish Council to proceed.

The Clerk had also received a further assurance from Mr David Lusty of Lighting Features Limited that the Parish Council's lighting features would be erected on the same basis as last year.

The large 'Santa' would again be sited on the tennis court, together with a Christmas tree and lighting.

RESOLVED

That authority be given to the Chairman and Clerk to purchase any additional lighting/Christmas features for display in the tennis court if this was considered necessary.

8. DATE AND TIME OF NEXT MEETING

RESOLVED

That the next meeting be held on 10th January 2018, at 7.30 p.m.

[Chairman]