

BRERETON AND RAVENHILL PARISH COUNCIL

Minutes of a meeting of the Finance and Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Wednesday, 15th November 2017.

Present

Councillors Miss IJ Brown [Chairman], K Ansell, Mrs DM Easton and R Easton.

Apologies for absence were received from Councillors Mrs P Ansell, H Farnath, Miss C Harvey, Mrs G Harvey and Mrs HJ Southwell.

Mr PG Davies, the Parish Clerk, was also in attendance.

1. DECLARATIONS OF INTEREST

There were no declarations given at the commencement of the meeting.

2. MINUTES

RESOLVED

That the minutes of the meeting held on 4th October 2017, be approved and signed as a correct record.

3. ACCOUNTS FOR PAYMENT

The Clerk circulated a schedule of accounts for payment.

RESOLVED

That authority be given for the payments included on the submitted schedule.

[Councillors Mrs DM Easton and R Easton declared their interest in this item and took no part in the discussion or voting thereon.]

4. FINANCE REPORT

The Report of the Clerk showing the financial position of the Parish Council as at 30th September 2017, was received for information and noted by the Committee.

5. RISKS AND INSURANCE

The Clerk presented a schedule giving details of those areas of the Parish Council's work carrying a higher risk.

Members reviewed the risk factors relating to Parish Council property and documents and noted the contents of the Parish Council's insurance portfolio relating to property.

Particular consideration was given to the property on public areas at Newman Grove allotments and the consequential risk assessment and insurance arrangements required.

RESOLVED

That the Clerk include an item entitled "Newman Grove Allotments – Public Areas" on the next Parish Hall Management Committee Agenda and Mr J Cusack, the Allotment Superintendent be invited to attend the meeting.

6. DATE AND TIME OF NEXT MEETING

RESOLVED

That the next meeting be held on 10th January 2018, at 8.00 p.m.

7. ST JOHN AMBULANCE

The Committee considered a recommendation from the Parish Hall Management Committee that a small donation be made to St John Ambulance as a token of the Parish Council's appreciation for their action in making available the use of a defibrillator at the Parish Hall until such time as a permanent replacement could be provided.

RESOLVED

That a donation of £25.00 be made to St John Ambulance.

8. CHETWYND'S CHARITY

The Clerk reported a request from Chetwynd's Charity for the Parish Council to consider making a donation in the current financial year.

RESOLVED

That due to the current financial position, the Parish Council was unable to make a donation at the present time but Members would invite the Charity to make a further application for funding in twelve months time.

9. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED

That in accordance with the Public Bodies [Admission to Meetings] Act 1960 [as amended], the press and public be excluded from the remainder of the meeting.

10. STAFFING – PART-TIME CARETAKER

The Clerk reported that the Interviewing Panel had appointed Mr Neil Hyden as Part-Time Caretaker with effect from 23rd October 2017.

The Committee noted that Mr Hyden had decided to take up membership of the Local Government Pension Scheme.

RESOLVED

That the action taken be approved and confirmed.

[Chairman]