

BRERETON AND RAVENHILL PARISH COUNCIL

Minutes of a meeting of the Parish Hall Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Wednesday, 19th July 2017.

Present

Councillors R Easton [Chairman], Miss IJ Brown, Mrs DM Easton and Mrs G Harvey.

Apologies for absence were received from Councillors K Ansell, Mrs P Ansell, H Farnath, and Mrs HJ Southwell.

Mr PG Davies [Parish Clerk] was also present.

1. DECLARATIONS OF INTEREST

No declarations of interest were given at the commencement of the meeting.

2. MINUTES

RESOLVED

That the minutes of the meeting held on 7th June 2017, be approved and signed as a correct record.

3. SOUTH STAFFORDSHIRE WATER – BUSINESS

The Clerk reported details of correspondence with this Company enquiring as to the costs of different types of tariff available.

The Committee noted the payments currently being made to South Staffs Water for both water and sewerage.

RESOLVED

That no change be made to the current contract arrangements with South Staffs Water.

4. PARISH HALL – PROGRESS REPORT

Hire Fee Income – Update

The Committee noted details of hire fee income as follows:-

	<u>June 2016</u>	<u>June 2017</u>
	<u>£</u>	<u>£</u>
Regular Business	1,491.27	1,015.75
Extra Business	153.40	234.10
	<u>1,644.67</u>	<u>1,249.85</u>

Consolidation and Enhancement of Business

The Committee undertook to continue to review this matter on a regular basis.

Councillor Mrs Jean Brown

RESOLVED

That the Committee place on record its thanks to Councillor Ms Jean Brown for the work she had carried out during the recent absence of the Caretaker who was on holiday.

BRACE

The Committee noted that BRACE had used the Conference Room for storage of food boxes and, as a result, had offered to pay the Parish Council the requisite hire fee.

RESOLVED

That the Honorary Treasurer of BRACE be informed that, on this occasion, the Parish Council will waive the fee.

Caretaker – Change to Work Rota

RESOLVED

That the new arrangements agreed at the last meeting be introduced for a trial period of three months.

Defibrillator

RESOLVED

1. That the Clerk inform each of the regular hirers of the code for the defibrillator situated on the front wall of the Parish Hall.
2. That regular new hirers also be informed of the code.

5. FINANCE REPORT

The report of the Clerk, showing the financial position in respect of the Parish Hall as at 30th June 2017, was submitted for information and noted.

6. CO-OPERATIVE – LOCAL CAUSES – GRANTS

The Clerk reported that the criteria for making applications to the Co-op under the scheme required that the body applying for funding must be a registered charity. As a result, the Parish Council would not be able to make an application.

7. ALLOTMENTS

The Clerk circulated an e-mail from Mr T Walsh [Parks and Countryside Manager] enclosing a plan showing the allotment gardens for which the District Council were currently responsible.

Mr Walsh indicated that in order for him to take the matter to Cabinet, he would require more information from the Parish Council. This was outlined in a paper circulated at the meeting.

The Committee noted that the other allotments to the west of the ones shown on the plan were managed by an allotment society under lease.

RESOLVED

That legal advice be sought before any further action is taken on this matter.

8. CHRISTMAS LIGHTS

RESOLVED

That the Clerk be authorised to proceed with Christmas light provision for 2017/2018 on the

same basis as that agreed for last year.

9. CCTV

The Chairman welcomed Mr P Beatson from PAB Alarms to the meeting.

The Committee considered the possibility of enhancing current provision and it was

RESOLVED

1. That four new cameras be provided at the following locations:-

- ✚ The reception area [with a facility for sound].
- ✚ On the front of the Parish Hall pointing towards the play area.
- ✚ On the side of the building to observe the new mining memorial [this camera would have enhanced vision capability].
- ✚ On the side of the building facing towards the tennis court.

2. That the total cost of £1,020.00 plus VAT be agreed.

10. DATE AND TIME OF NEXT MEETING

RESOLVED

That the next meeting be held on 6th September 2017, at 7.30 p.m.

[Chairman]