

BRERETON AND RAVENHILL PARISH COUNCIL

Minutes of a meeting of the Parish Hall Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Wednesday, 4th October 2017.

Present

Councillors R Easton [Chairman], K Ansell, Miss IJ Brown and Mrs DM Easton.

Apologies for absence were received from Councillors Mrs P Ansell, H Farnath, Miss C Harvey, Mrs G Harvey and Mrs HJ Southwell.

Mr PG Davies [Parish Clerk] was also present.

1. DECLARATIONS OF INTEREST

No declarations of interest were given at the commencement of the meeting.

2. MINUTES

RESOLVED

That the minutes of the meeting held on 6th September 2017, be approved and signed as a correct record.

3. PARISH HALL – PROGRESS REPORT

Hire Fee Income – Update

The Committee noted details of hire fee income for the month of September 2017.

New Rota for Caretaker – Review

The Committee noted that there was no necessity to review this matter as Isabel Lloyd, the Part-Time Caretaker, had resigned from her position with the Parish Council.

Hirers

The Committee noted that the Youth Club would no longer be hiring the Parish Hall on a Thursday evening.

The Clerk had already secured a replacement booking for Thursday evenings and was pleased to report that another group called 'Happy Feet' would starting to use the hall with effect from 1st November 2017.

Advertising Feature

The Parish Council noted details of an invitation to advertise in a new brochure being prepared on behalf of Stafford Borough Council.

RESOLVED

That no action be taken.

4. FINANCE REPORT

The report of the Clerk, showing the financial position in respect of the Parish Hall as at 31st August 2017, was submitted for information and noted.

5. DAMAGE TO DEFIBRILLATOR

The Committee placed on record its thanks to the following:-

- ✚ St John Ambulance for loaning the Parish Council the use of a defibrillator until such time as a replacement was provided.
- ✚ Estate Signs for providing the Perspex to facilitate the repair to the cabinet housing the defibrillator.

The Clerk reported that the Central Finance and Enforcement Unit had issued an order requiring the youth who damaged the defibrillator to pay compensation in the sum of £1,590.00.

RESOLVED

1. That the Clerk arrange for letters of thanks to be sent to both St John Ambulance and Estate Signs.
2. That the Clerk approach Zurich and request that they continue to meet the Parish Council's insurance claim in full on the understanding that any monies received from the Compensation Scheme would be paid to that Company.

6. NEW YEAR'S EVE FUNCTION

RESOLVED

That no further action be taken.

7. CCTV

The Clerk undertook to ascertain when the next phase of the CCTV installation would be carried out.

8. CHRISTMAS FEATURES

The Committee noted that the Chairman had secured the donation of a Christmas tree for the parish.

RESOLVED

That the Clerk seek a further assurance from Mr David Lusty of Lighting Futures Limited that the Parish Council's lighting features would be erected on the same basis as last year.

9. DATE AND TIME OF NEXT MEETING

RESOLVED

That the next meeting be held on 15th November 2017, at 7.30 p.m.

[Chairman]