

BRERETON AND RAVENHILL PARISH COUNCIL

Minutes of a meeting of the Parish Hall Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Wednesday, 5th October 2016.

Present

Councillors R Easton [Chairman], Miss IJ Brown, Mrs DM Easton, Mrs G Harvey and GN Molineux.

Apologies for absence were received from Councillors K Ansell, Mrs P Ansell, H Farnath, Miss C Harvey and Mrs HJ Southwell.

Mr PG Davies [Parish Clerk] was also present.

1. DECLARATIONS OF INTEREST

No declarations of interest were given at the commencement of the meeting.

2. MINUTES

RESOLVED

That the minutes of the meeting held on 7th September 2016, be approved and signed as a correct record.

3. DISTRICT COUNCIL OWNED ALLOTMENTS – TRANSFER TO PARISH COUNCIL

Following discussions with Councillor TA Jones, it had been decided to defer a decision on this matter pending the outcome of the District Council's Service Review.

RESOLVED

That the action taken be approved and confirmed.

4. DEFIBRILLATOR

Members concurred that the excellent training provided by St John Ambulance on 27th September 2016 was of real benefit to all those in attendance. The Clerk undertook to send a letter of thanks to St John Ambulance.

The Clerk would be liaising with the Charity regarding the possibility of holding a further training session for volunteers during November.

5. CHRISTMAS LIGHTS

The Committee noted that the Chairman, together with volunteers, would be arranging for a Christmas tree and a large 'Father Christmas' to be sited in the tennis court during early December.

6. PARISH HALL PROGRESS REPORT

a) Fire Inspection

The annual fire inspection had been carried out. The only item requiring attention was the replacement of two emergency lights

The Chairman had arranged for replacement lights to be fitted.

b) Insurance of the Parish Hall

The District Council had advised that they were not in a position to transfer responsibility for insuring the building due to restrictions from their insurers.

c) Hire Fee Income – Update

The Parish Council noted details of hire fee income as follows:-

	<u>September 2015</u>	<u>September 2016</u>
	£	£
Regular Business	1,566.70	1,275.80
Extra Business	172.60	102.00
	<u>1,739.30</u>	<u>1,377.80</u>

The Chairman reported that arrangements were being made for a Parish News update to be prepared for distribution to all parishioners. The opportunity would be taken to publicise the excellent facilities at the Parish Hall. Councillor TA Jones had kindly agreed to meet the cost of the leaflets production.

d) Energy Supply

Following discussions with the Chairman, a new supplier had been engaged on a two year contract to provide both gas and electricity to the Parish Hall. The quotation received from Pop Energy was substantially lower than that available from other suppliers.

RESOLVED

That the action taken be approved and confirmed.

e) Water leak in the kitchen

The Committee placed on record its thanks to the Chairman for repairing the water leak in the kitchen.

f) CCTV Cameras – Parish Hall

The Chairman reported that he had received a quotation for the supply only of eight cameras and associated materials.

The Clerk undertook to obtain a second quote and report back to the next meeting.

7. FINANCE REPORT

The Report of the Clerk showing the financial position of the Parish Hall as at 31st August 2016, was submitted for information and noted.

8. CHARITY ESTABLISHMENT – RUGELEY

RESOLVED

That the Chairman be authorised to use the Parish Council's digger to carry out surface work on the grounds fronting a building occupied by a Charity in Rugeley.

9. DATE AND TIME OF NEXT MEETING

RESOLVED

That the next meeting be held on 2nd November 2016, at 7.30 p.m.

[Chairman]