

BRERETON AND RAVENHILL PARISH COUNCIL

Minutes of a meeting of the Parish Hall Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Wednesday, 8th June 2016.

Present

Councillors R Easton [Chairman], K Ansell, Miss IJ Brown, Mrs DM Easton and Mrs G Harvey.

Apologies for absence were received from Councillors Miss C Harvey and Mrs HJ Southwell.

Also Present: Councillor Mrs P Ansell.

Mr PG Davies [Parish Clerk] was also present.

1. DECLARATIONS OF INTEREST

No declarations of interest were given at the commencement of the meeting.

2. MINUTES

RESOLVED

That the minutes of the meeting held on 11th May 2016, be approved and signed as a correct record.

3. NEWMAN GROVE ALLOTMENTS

The Chairman adjourned the meeting to allow Mr J Cusack, one of the allotment holders, to address the Parish Council.

Members placed on record their thanks to the allotment holders for the excellent manner in which the plots were being maintained.

The Chairman informed Mr Cusack that before any groups were invited to the allotments site, it would be necessary to obtain the prior approval of the Parish Council.

RESOLVED

1. That Mr J Cusack be formally appointed as the Superintendent of the Newman Grove Allotments.
2. That the Clerk arrange for all Members of the Parish Council to visit the allotments at 6.45 pm, immediately prior to the next Parish Council meeting.
3. That the Clerk write to the District Council to enquire as to whether they were responsible for the allotments adjacent to Ravenhill Park and, if that was the case, to arrange for their transfer to the Parish Council.

4. BUS STOP – SETTERFIELD WAY

The Parish Council placed on record its thanks to Councillor Mrs DM Easton, R Easton, Miss IJ Brown, K Ansell and PA Fisher for all their efforts in refurbishing the bus shelter in Setterfield Way.

5. DEFIBRILLATOR

The Committee was pleased to note that the application for funding for a new defibrillator had been successful.

RESOLVED

That the Clerk write to the Chairman of Brereton Million to inform him that the application for funding had been successful and that he, together with colleagues, would be invited to a short ceremony to unveil the equipment to be installed on the exterior wall of the Parish Hall.

6. PARISH HALL

a) Staffing

The Committee noted that Ms W Averill had submitted a letter of resignation and would be leaving the employment of the Parish Council on 1st July 2016.

b) Date of Future Meetings

RESOLVED

That future meetings of the Committee be held on the day after the Parish Council meeting.

c) Hire Fee Income – Update

The Parish Council noted details of hire fee income as follows:-

	<u>May 2015</u>	<u>May 2016</u>
	<u>£</u>	<u>£</u>
Regular Business	1,682.08	1,163.74
Extra Business	249.20	283.80
	<u>1,931.28</u>	<u>1,447.54</u>

d) Fees and Charges

The Committee reviewed the fees and charges for the Parish Hall.

RESOLVED

That subject to the hire fee for the kitchen being increased to £1.00 per hour [with the exception of children's parties where the fee would be £1.00 for the duration of the party], the remaining fees and charges, as set out in the report of the Clerk, be approved.

7. FINANCE REPORT

The report of the Clerk, showing the financial position of the Parish Hall as at 30th April 2016, was submitted for information and noted.

8. BRERETON CARNIVAL

RESOLVED

That Brereton Carnival be permitted free use of the Parish Hall for the day of the carnival, subject to the following:-

1. The Conference Room, which would be available for medical emergencies only, must not be open for public use and no food or drink must be consumed in that room.
2. No tables, chairs or furniture must be removed from the Parish Hall.

9. ID CARDS

The Chairman of the Parish Council had invited the Committee to consider introducing ID cards for Members and staff of the Parish Council.

RESOLVED

That the Chairman and Clerk investigate the costs of introducing ID cards and report thereon to the next Parish Council meeting.

10. DATE AND TIME OF NEXT MEETING

RESOLVED

That the next meeting be held on 20th July 2016, at 7.30 p.m.

[Chairman]