

BRERETON AND RAVENHILL PARISH COUNCIL

DISTRICT OF CANNOCK CHASE COUNTY OF STAFFORDSHIRE

Chairman: Councillor PA Fisher
55 Birch Lane
Brereton
Rugeley
WS15 1EJ

Mr PG Davies A.C.I.S., D.M.A. [Parish Clerk]
37 Leofric Close
Kings Bromley
Burton-on-Trent
DE13 7JP
[e-mail: brendravpc@gmail.com]
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[Please reply to the Clerk]

Date: 8th November 2017

Dear Councillor

Finance and Management Committee

You are requested to attend a meeting of the Finance and Management Committee to be held at the Parish Hall, Ravenhill Park, Brereton, on **Wednesday, 15th November 2017**, at **8.00 p.m.**

Yours faithfully

PG Davies
Parish Clerk

To: The Chairman and Members of the Finance and Management Committee

Councillors:- Miss IJ Brown [Chairman]
K Ansell
Mrs P Ansell
Mrs DM Easton
R Easton
H Farnath
Miss C Harvey
Mrs G Harvey
Mrs HJ Southwell

AGENDA

1. Declarations of Interest

2. Apologies

3. Minutes

To approve, as a correct record, the attached minutes of the meeting held on 4th October 2017.

4. Matters arising from the Minutes

5. Finance Report

To consider the attached Report of the Clerk.

6. Accounts for Payment

To consider the Report of the Clerk [to follow].

7. Risks

To further examine the risk schedule previously circulated to Members.

8. Insurance

The Clerk will report at the meeting.

9. Date and Time of Next Meeting

10. Exclusion of Press and Public

11. Staffing – Part-Time Caretaker

The Clerk will report at the meeting.