

BRERETON AND RAVENHILL PARISH COUNCIL

DISTRICT OF CANNOCK CHASE COUNTY OF STAFFORDSHIRE

Chairman: Councillor Mrs G Harvey
37 Birch Lane
Brereton
Rugeley
WS15 1EJ

Mr. P.G. Davies ACIS, DMA, MEPS [Parish Clerk]
37 Leofric Close
Kings Bromley
Burton-on-Trent
DE13 7JP
[Tel: 01543-472762] [Please reply to the Clerk]

Date: 6th January 2016

Dear Councillor

Parish Hall Management Committee

You are requested to attend a meeting of the Parish Hall Management Committee to be held at the Parish Hall, Ravenhill Park, Brereton, on **Wednesday, 13th January 2016, at 7.30 p.m.**

Yours faithfully

PG Davies
Parish Clerk

To: The Chairman and Members of the Parish Hall Management Committee
Councillors:- R Easton [Chairman]
K Ansell
Miss IJ Brown
Mrs DM Easton
H Farnath
Miss C Harvey
Mrs G Harvey
GN Molineux
Mrs HJ Southwell

AGENDA

1. Declarations of Interest

2. Apologies

3. Minutes

To approve, as a correct record, the attached minutes of the meeting held on 11th November 2015.

4. Matters arising from the Minutes

5. Parish Hall Update

To consider an update on activities in the Parish Hall (to follow).

6. Finance Report

To consider the attached report of the Clerk.

7. Date and Time of Next Meeting

BRERETON AND RAVENHILL PARISH COUNCIL

Minutes of a meeting of the Parish Hall Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Wednesday, 11th November 2015.

Present

Councillors Miss IJ Brown [Vice-Chairman in the Chair], K Ansell, H Farnath, Miss C Harvey and GN Molineux.

Apologies for absence were received from Councillors Mrs DM Easton, R Easton [Chairman], Mrs G Harvey and Mrs HJ Southwell.

Mr PG Davies [Parish Clerk] was also present

1. DECLARATIONS OF INTEREST

No declarations of interest were given at the commencement of the meeting.

2. MINUTES

RESOLVED

That the minutes of the meeting held on 14th October 2015, be approved and signed as a correct record.

3. REPORT OF THE BOOKING CLERK

The Committee considered the report of the Booking Clerk [copy attached].

RESOLVED

That the report of the Booking Clerk be approved.

4. FINANCE REPORT

The Report of the Clerk, showing the financial position of the Parish Hall as at 31st October 2015, was received for information and noted.

5. FIRE INSURANCE AND OTHER PERILS – PARISH HALL

The Clerk reminded Members that the Parish Council was responsible for insuring the contents of the Parish Hall, including the doors and windows.

The landlord was responsible for fire insurance and any other perils as they deemed appropriate. The District Council had sent the Clerk a list of the insured perils [copy attached]. Members acknowledged that this was comprehensive and provided the necessary re-assurance which had been sought by the Parish Council.

6. DATE AND TIME OF NEXT MEETING

RESOLVED

That the next meeting be held on 13th January 2016, at 7.30 p.m.

[Chairman]