

# BRERETON AND RAVENHILL PARISH COUNCIL

## DISTRICT OF CANNOCK CHASE COUNTY OF STAFFORDSHIRE

Chairman: Councillor Mrs G Harvey  
37 Birch Lane  
Brereton  
Rugeley  
WS15 1EJ

Mr. P.G. Davies A.C.I.S., D.M.A. [Parish Clerk]  
37 Leofric Close  
Kings Bromley  
Burton-on-Trent  
DE13 7JP  
[Tel: 01543-472762] [Please reply to the Clerk]

Date: 4<sup>th</sup> May 2016

Dear Councillor

### **Finance and Management Committee**

You are requested to attend a meeting of the Finance and Management Committee to be held at the Parish Hall, Ravenhill Park, Brereton, on **Wednesday, 11<sup>th</sup> May 2016**, at **8.00 p.m.**

Yours faithfully

PG Davies  
Parish Clerk

To: The Chairman and Members of the Finance and Management Committee  
Councillors:- Miss IJ Brown [Chairman]  
K Ansell  
Mrs DM Easton  
R Easton  
H Farnath  
Miss C Harvey  
Mrs G Harvey  
Mrs HJ Southwell

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### **AGENDA**

1. Appointment of Chairman
2. Declarations of Interest
3. Apologies
4. Appointment of Vice-Chairman
5. Minutes
6. Matters arising from the Minutes
7. Finance Report

To approve, as a correct record, the attached minutes of the meeting held on 13<sup>th</sup> April 2016.

To consider the attached Report of the Clerk.

8. Accounts for Payment

To consider the Report of the Clerk [to follow].

9. Date and Time of Next Meeting

**BRERETON AND RAVENHILL PARISH COUNCIL**

Minutes of a meeting of the Finance and Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Wednesday, 13<sup>th</sup> April 2016.

**Present**

Councillors Miss IJ Brown [Chairman], K Ansell, Mrs DM Easton, R Easton, H Farath and Mrs G Harvey.

**Also Present**

Councillor Mrs P Ansell.

Apologies for absence were received from Councillors Miss C Harvey and Mrs HJ Southwell.

Mr PG Davies [Parish Clerk] was also present.

**1. DECLARATIONS OF INTEREST**

There were no declarations given at the commencement of the meeting.

**2. MINUTES**

**RESOLVED**

That the minutes of the meeting held on 9<sup>th</sup> March 2016, be approved and signed as a correct record.

**3. ACCOUNTS FOR PAYMENT**

The Clerk circulated a schedule of accounts for payment.

**RESOLVED**

That authority be given for the payments included on the submitted schedule.

**4. FINANCE REPORT**

The Report of the Clerk showing the financial position of the Parish Council as at 15<sup>th</sup> March 2016, was received for information and noted.

**5. PURCHASE OF VACUUM CLEANER**

The Committee noted that a new vacuum cleaner had been purchased with the cost being within the budget agreed by the Committee. The new vacuum came with a five year guarantee.

**6. DEFIBRILLATORS**

The Clerk reported that the following further donations had been received towards the purchase of a defibrillator:-

Councillor Miss IJ Brown [£10.00]  
Councillor H Farnath [£10.00]  
Ghuman Stores [£150.00]  
Ace Line Plant Limited [£150.00]

**RESOLVED**

That letters of thanks be sent to both Ghuman Stores and Ace Line Plant Limited.

**7. ALLOTMENTS – WATER - METER**

**RESOLVED**

That the Clerk approach the allotment holders and request them to arrange for a notice to be erected requesting that the water supply to the allotments is used sparingly so as to maximise the cost benefit to the Parish Council.

**8. DATE AND TIME OF NEXT MEETING**

**RESOLVED**

That the next meeting be held on 11<sup>th</sup> May 2016, at 8.00 p.m.