

BRERETON AND RAVENHILL PARISH COUNCIL

DISTRICT OF CANNOCK CHASE COUNTY OF STAFFORDSHIRE

Chairman: Councillor Mrs G Harvey
37 Birch Lane
Brereton
Rugeley
WS15 1EJ

Mr. P.G. Davies A.C.I.S., D.M.A. [Parish Clerk]
37 Leofric Close
Kings Bromley
Burton-on-Trent
DE13 7JP
[Tel: 01543-472762] [Please reply to the Clerk]

Date: 3rd February 2016

Dear Councillor

Finance and Management Committee

You are requested to attend a meeting of the Finance and Management Committee to be held at the Parish Hall, Ravenhill Park, Brereton, on **Wednesday, 10th February 2016**, at **8.00 p.m.**

Yours faithfully

PG Davies
Parish Clerk

To: The Chairman and Members of the Finance and Management Committee
Councillors:- Miss IJ Brown [Chairman]
K Ansell
Mrs DM Easton
R Easton
H Farnath
Miss C Harvey
Mrs G Harvey
Mrs HJ Southwell

AGENDA

1. Declarations of Interest

2. Apologies

3. Minutes

To approve, as a correct record, the attached minutes of the meeting held on 13th January 2016.

4. Matters arising from the Minutes

5. Finance Report

To consider the attached Report of the Clerk.

6. Accounts for Payment

To consider the Report of the Clerk [to follow].

7. Date and Time of Next Meeting

BRERETON AND RAVENHILL PARISH COUNCIL

Minutes of a meeting of the Finance and Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Wednesday, 13th January 2016.

Present

Councillors Miss IJ Brown [Chairman], K Ansell, Mrs DM Easton, R Easton, Miss C Harvey and Mrs G Harvey.

Also Present

Councillor Mrs P Ansell.

Apologies for absence were received from Councillor H Farnath and Mrs HJ Southwell.

Mr PG Davies [Parish Clerk] was also present.

1. DECLARATIONS OF INTEREST

There were no declarations given at the commencement of the meeting.

2. MINUTES

RESOLVED

That the minutes of the meeting held on 11th November 2015, be approved and signed as a correct record.

3. ACCOUNTS FOR PAYMENT

The Clerk circulated a schedule of accounts for payment.

RESOLVED

That authority be given for the payments included on the submitted schedule.

4. FINANCE REPORT

The Report of the Clerk showing the financial position of the Parish Council as at 30th November 2015, was received for information and noted.

5. CHRISTMAS LIGHTS

RESOLVED

That the Clerk write to Brereton Million to enquire as to whether they would consider supporting the Parish Council with the provision of Christmas lights for 2016/2017 by making funding available to still further enhance current provision.

6. BUS SHELTER

RESOLVED

That Councillor R Easton be authorised to arrange for signs to incorporate the wording 'Brereton and Ravenhill Parish Council' to be erected on each of the bus shelters which were now the responsibility of the Parish Council.

7. MS MAUREEN BRADBURY

Members considered it important to recognise the service given to the Parish Council by Maureen Bradbury and it was:-

RESOLVED

That the Clerk, on behalf of the Parish Council, formally write to Maureen Bradbury to thank her for the service she had given to the Parish Council over many years.

8. CHETWYND'S CHARITY

The Committee considered a letter and accompanying accounts from this organisation inviting the Parish Council to consider making a donation to the Charity.

RESOLVED

That a donation of £25.00 be authorised.

9. DATE AND TIME OF NEXT MEETING

RESOLVED

That the next meeting be held on 10th February 2016 , at 8.00 p.m.