

**BRERETON AND RAVENHILL PARISH COUNCIL**

**DISTRICT OF CANNOCK CHASE  
COUNTY OF STAFFORDSHIRE**

Chairman: Councillor Mrs G Harvey  
37 Birch Lane  
Brereton  
Rugeley  
WS15 1EJ

Mr. PG Davies, ACIS, DMA [Parish Clerk]  
37 Leofric Close  
Kings Bromley  
Burton-on-Trent  
DE13 7JP  
[Tel: 01543-472762]  
[Please reply to the Clerk]

Date: 24<sup>th</sup> November 2015

Dear Councillor

**Parish Council Meeting**

You are requested to attend a Parish Council Meeting to be held at the Parish Hall, Ravenhill Park, Brereton, on **Tuesday, 1<sup>st</sup> December 2015, at 7.30 p.m.**

Yours faithfully

PG Davies  
Parish Clerk

To: All Members of the Parish Council

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**AGENDA**

1. Declarations of Interest

2. Apologies

3. Minutes

To approve, as a correct record, the attached Minutes of the meeting held on 3<sup>rd</sup> November 2015.

4. Police Matters

5. Matters arising from the minutes

6. Correspondence

7. Highway Winter Operations

To consider the attached letter from Staffordshire County Council.

8. Community Infrastructure Levy Section 106 and Proceeds of Crime Act 2002 Contributions to Staffordshire Police Funding

Councillor TA Jones has requested that this item be included on the Agenda.

9. Public Telephone – Birch Lane

Councillor Mrs DM Easton has requested that this item be included on the Agenda.

10. Planning Committee

To approve the attached minutes of the meeting of the Planning Committee held on 3<sup>rd</sup> November 2015.

11. Parish Hall Management Committee

To approve the attached minutes of the meeting of the Parish Hall Management Committee held on 11<sup>th</sup> November 2015.

12. Finance and Management Committee

To approve the attached minutes of the meeting of the Finance and Management Committee held on 11<sup>th</sup> November 2015.

13. Dates of Meetings - 2016

Set out below are suggested dates for meetings in 2016:-

5<sup>th</sup> January

2<sup>nd</sup> February

1<sup>st</sup> March

5<sup>th</sup> April [followed by the Annual Parish meeting at 8.30 p.m.]

3<sup>rd</sup> May [Annual Parish Council meeting]

7<sup>th</sup> June

19<sup>th</sup> July

6<sup>th</sup> September

4<sup>th</sup> October

1<sup>st</sup> November

6<sup>th</sup> December

All meetings will commence at 7.30 p.m. and be held in the Parish Hall, Ravenhill Park.

14. Public Forum

The Chairman may adjourn the meeting to allow any members of the public present to give their views. The adjournment will last no more than fifteen minutes.