

## **BRERETON AND RAVENHILL PARISH COUNCIL**

Minutes of a meeting of the Parish Hall Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Wednesday, 3<sup>rd</sup> May 2017.

### **Present**

Councillors R Easton [Chairman], K Ansell, Miss IJ Brown, Mrs DM Easton and Mrs G Harvey.

Apologies for absence were received from Councillors Mrs P Ansell, H Farnath, Miss C Harvey, GN Molineux and Mrs HJ Southwell.

Mr PG Davies [Parish Clerk] was also present.

### **1. APPOINTMENT OF CHAIRMAN**

RESOLVED

That Councillor R Easton be appointed Chairman for the ensuing year.

### **2. DECLARATIONS OF INTEREST**

No declarations of interest were given at the commencement of the meeting.

### **3. APPOINTMENT OF VICE-CHAIRMAN**

RESOLVED

That Councillor K Ansell be appointed Vice-Chairman for the ensuing year.

### **4. MINUTES**

RESOLVED

That the minutes of the meeting held on 5<sup>th</sup> April 2017, be approved and signed as a correct record.

### **5. NEWMAN GROVE ALLOTMENTS**

#### Replacement Locks

The Chairman reported that replacement locks would be fitted within the course of the next few days.

#### Insurance

The Clerk reported that following notification to the allotment holders of the arrangements for Newman Grove, he had received the following public liability insurance requests and comments:-

- ✚ Public path surfaces to be improved
- ✚ Lighting to be provided
- ✚ CRB checks in respect of the visit by children from a local school
- ✚ A request for permission to acquire two turkey hens

RESOLVED

1. That the feedback received from the allotment tenants be noted.
2. That the question of CRB checks was a matter for the school from where the children were visiting.

3. That the request to provide two turkey hens be not acceded to.

## **6. TELEPHONE AND INTERNET PROVISION**

The Clerk was continuing to pursue Pop Telecom regarding the installation of the high speed broadband line.

### **RESOLVED**

That Pop Telecom be made aware that if the broadband was not installed within two weeks from due notification, the Parish Council would withdraw from the contract and consider pursuing legal action to secure recompense for loss of business income.

## **7. PARISH HALL – PROGRESS REPORT**

### **1. Hire Fee Income – Update**

The Committee noted details of hire fee income as follows:-

	<u>April 2016</u>	<u>April 2017</u>
	<u>£</u>	<u>£</u>
Regular Business	1,391.00	941.80
Extra Business	109.35	117.20
	<u>1,500.35</u>	<u>1,059.00</u>

### **2. South Staffordshire Water - Business**

The Clerk reported details of a Dual Tariff Discount Offer from this Company.

The Clerk undertook to obtain an indication of the costs of the proposal and also secure a comparative quote from Severn Trent Water.

### **3. Parking for Events – Ravenhill Park**

The Clerk circulated a letter from the Managing Director of Cannock Chase District Council inviting the Parish Council to liaise with Brereton Town Football Club in an attempt to resolve outstanding issues relating to car parking.

The Committee, in acknowledging the sentiments expressed in the letter, pointed out that previous attempts to collaborate on this issue had not been altogether successful.

Members remained of the opinion that the car park was not big enough to accommodate all the vehicles that entered the park, particularly during the summer months. In addition to persons visiting the Parish Hall and the Football Club, there were large numbers of the public simply using the excellent facilities available in the park. It was particularly concerning that if no additional spaces were provided, cars would continue to park on the access road making it impossible for emergency vehicles to enter the park.

### **RESOLVED**

That the Clerk acquaint the Managing Director with the foregoing and invite his further views.

**4. CCTV Signs**

**RESOLVED**

That the Clerk write to Estate Signs thanking them for their kind donation of CCTV signs for use in the Parish Hall.

**8. FINANCE REPORT**

The report of the Clerk, showing the financial position in respect of the Parish Hall as at 30<sup>th</sup> April 2017, was submitted for information and noted.

**9. CANNOCK WOOD PARISH COUNCIL – CHRISTMAS TREE AND LIGHTS**

Councillor Mrs P Ansell had enquired as to whether this Parish Council's contractor would be prepared to arrange for the installation and testing of lights on a Christmas tree to be provided by Cannock Wood Parish Council.

**RESOLVED**

- 1) That the Clerk contact Lightpower to enquire as to whether they would be interested in carrying out this work.
- 2) That if a favourable response is received to the request in 1) above, the Clerk liaise with both Cannock Wood and the contractor in making the necessary arrangements for the work to be carried out.

**10. DATE AND TIME OF NEXT MEETING**

**RESOLVED**

That the next meeting be held on 7<sup>th</sup> June 2017, at 7.30 p.m.

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[Chairman]