

BRERETON AND RAVENHILL PARISH COUNCIL

Minutes of a meeting of the Parish Hall Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Wednesday, 7th June 2017.

Present

Councillors R Easton [Chairman], K Ansell, Miss IJ Brown, Mrs DM Easton and Mrs G Harvey.

Apologies for absence were received from Councillors Mrs P Ansell, H Farnath, Miss C Harvey, GN Molineux and Mrs HJ Southwell.

Mr PG Davies [Parish Clerk] was also present.

1. DECLARATIONS OF INTEREST

No declarations of interest were given at the commencement of the meeting.

2. MINUTES

RESOLVED

That the minutes of the meeting held on 3rd May 2017, be approved and signed as a correct record.

3. TELEPHONE AND INTERNET PROVISION

The Clerk reported that the broadband service had been finally installed and was operating successfully.

4. SOUTH STAFFORDSHIRE WATER – BUSINESS

The Clerk reported details of correspondence with this Company enquiring as to the costs of different types of tariff available. The Company had themselves switched the Parish Council's account without any authorisation and when asked to explain their actions, had failed to respond to correspondence from the Clerk.

The Committee noted that the Company had finally recognised their mistakes and had offered to pay the Parish Council £60.00 in compensation.

RESOLVED

1. That the offer of compensation be accepted.
2. That the Clerk update the Committee at its next meeting on the costs of the different types of tariffs available.

5. CANNOCK WOOD PARISH COUNCIL – CHRISTMAS TREE AND LIGHTS

The Committee noted that Lightpower had agreed to arrange for the installation and testing of lights for Cannock Wood Parish Council.

Further information on the precise requirements of the work was now awaited from the Clerk of that Parish Council. When this was received, it would be passed onto the contractor carrying out the work.

6. PARISH HALL – PROGRESS REPORT

Hire Fee Income – Update

The Committee noted details of hire fee income as follows:-

	<u>May 2016</u>	<u>May 2017</u>
	£	£
Regular Business	1,163.74	1,032.15
Extra Business	283.80	97.80
	<u>1,447.54</u>	<u>1,129.95</u>

Consolidation and Enhancement of Business

RESOLVED

That this matter be deferred for consideration at the next meeting.

Review of Hire Fees

The Committee reviewed the hire fees for the Parish Hall.

RESOLVED

1. That the fee charged for the use of the bar be increased to £25.00 and that this be subject to further review in six months time.
2. That subject to [a] above, all other hire fees for the use of the Parish Hall remain unchanged for the next twelve months.

Tables on Grassed Area at Front of the Parish Hall

The Committee considered the possibility of moving the tables situated on the grassed area at the front of the Parish Hall.

RESOLVED

1. That one of the tables be re-located at the Newman Grove allotments.
2. That a decision on what should be done with the one remaining table be deferred to the next meeting.

Caretaker – Change to Work Rota

The Clerk reported on a possible change to the work rota for the Caretaker.

RESOLVED

1. That the Clerk arrange to open and close for hirers every alternate Saturday.
2. That a rota of Councillors be formed to open and close the Parish Hall for any hirings on Tuesday and Wednesday evenings between 5.45 and 7.45 pm.
3. That these new arrangements be introduced for a trial period of six months with effect from 1st August 2017.

Locking and Securing Parish Hall

The Clerk reminded Members that if any requests were made to them to lock and secure the Parish Hall, it was important that he was informed as soon as possible.

7. **REPLACEMENT PADLOCKS FOR NEWMAN GROVE ALLOTMENTS**

RESOLVED

That the Clerk arrange to order padlocks for use by the allotment holders at Newman Grove.

8. **FINANCE REPORT**

The report of the Clerk, showing the financial position in respect of the Parish Hall as at 31st May 2017, was submitted for information and noted.

9. **CEMEX CREDIT ACCOUNT**

The Clerk reported that he had been asked by the Chairman to open a credit account with Cemex for the supply of aggregates and other materials for use in the parish.

RESOLVED

That the action taken be approved and confirmed.

10. **DATE AND TIME OF NEXT MEETING**

RESOLVED

That the next meeting be held on 19th July 2017, at 7.30 p.m.

[Chairman]