

## **BRERETON AND RAVENHILL PARISH COUNCIL**

Minutes of a meeting of the Parish Hall Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Wednesday, 2<sup>nd</sup> November 2016.

### **Present**

Councillors R Easton [Chairman], K Ansell, Miss IJ Brown, Mrs DM Easton, Mrs G Harvey and GN Molineux.

Apologies for absence were received from Councillors Mrs P Ansell, H Farnath, Miss C Harvey and Mrs HJ Southwell.

Mr PG Davies [Parish Clerk] was also present.

### **1. DECLARATIONS OF INTEREST**

No declarations of interest were given at the commencement of the meeting.

### **2. MINUTES**

#### **RESOLVED**

That the minutes of the meeting held on 5<sup>th</sup> October 2016, be approved and signed as a correct record.

### **3. CHRISTMAS DECORATIONS**

The Chairman reported that, in addition to the festive lighting display, three small Christmas trees would be situated around a 'Father Christmas' in the tennis court.

### **4. LIGHTING – PARISH HALL**

The Chairman had kindly replaced several emergency lights in the foyer at the Parish Hall.

### **5. POLICE OFFICE - ACCESS**

The Clerk undertook to contact the Police with a view to obtaining a key to gain access to the Police Office in the event of an emergency, such as the triggering of the fire alarm.

### **6. PARISH HALL PROGRESS REPORT**

#### **a) CCTV Provision**

The Parish Council had obtained a quotation from MAPLIN to supply eight CCTV cameras and associated equipment at a cost of £1,179.98 [inclusive of VAT]. This quotation did not include installation of the equipment.

The Clerk had obtained a further quotation from PAB Alarms and this was circulated at the meeting. Mr P Beatson from PAB Alarms attended the meeting and outlined the equipment he was proposing to install.

Following a detailed discussion, the Committee considered that it would be preferable to accept a quotation for both the supply and fitting of the equipment. Mr P Beatson indicated that to supply and fit eight fixed zoom cameras with a sixteen way unit would cost £2,250.00 plus VAT. He indicated that he could not carry out the work until January 2017 but in the meantime he was prepared to arrange for some basic temporary provision, including a camera to monitor the defibrillator.

## RESOLVED

1. That in view of the offer of additional temporary provision to cover the building in the short term, standing orders be suspended to enable the quotation received from PAB Alarms in the sum of £2,250.00 plus VAT to be accepted.
2. That provision be made in the budget for the next financial year for the purchase of additional motorised cameras to complement the equipment to be installed.

### b) Hire of the Parish Hall.

Councillor A Dudson had given one month's notice of his intention to terminate his Room Hire Agreement. The Church had obtained premises of their own and would not, in future, be holding evening meetings in the Parish Hall. They did intend, however, to continue with the Sunday morning service.

### c) Hire Fee Income – Update

The Parish Council noted details of hire fee income as follows:-

	<u>October 2015</u>	<u>October 2016</u>
	£	£
Regular Business	1,530.35	1,129.05
Extra Business	121.00	319.00
	<u>1,651.35</u>	<u>1,448.05</u>

### d) Councillor Miss IJ Brown

The Committee placed on record its thanks to Councillor Jean Brown for assisting during the absence of Isabel Lloyd, Part-Time Caretaker, who was on leave.

## 7. FINANCE REPORT

The Report of the Clerk showing the financial position of the Parish Hall as at 30<sup>th</sup> September 2016, was submitted for information and noted.

## 8. DATE AND TIME OF NEXT MEETING

### RESOLVED

That the next meeting be held on 11<sup>th</sup> January 2017, at 7.30 p.m.

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[Chairman]