

## **BRERETON AND RAVENHILL PARISH COUNCIL**

Minutes of a meeting of the Parish Hall Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Wednesday, 11<sup>th</sup> January 2017.

### **Present**

Councillors R Easton [Chairman], Miss IJ Brown and Mrs DM Easton.

Apologies for absence were received from Councillors H Farnath, Miss C Harvey, Mrs G Harvey and Mrs HJ Southwell.

Mr PG Davies [Parish Clerk] was also present.

### **1. DECLARATIONS OF INTEREST**

No declarations of interest were given at the commencement of the meeting.

### **2. MINUTES**

#### **RESOLVED**

That the minutes of the meeting held on 2<sup>nd</sup> November 2016, be approved and signed as a correct record.

### **3. NEWMAN GROVE ALLOTMENTS**

Mr Jim Cusack was not in attendance at the meeting. The Clerk undertook to invite him to the next meeting.

### **4. POLICE OFFICE - ACCESS**

The Clerk reported that a key was available to gain access to the Police Office in the event of an emergency.

### **5. CHRISTMAS DECORATIONS**

The Committee noted that the large Father Christmas situated in the tennis court had been much appreciated and enjoyed by local children.

### **6. PARISH HALL PROGRESS REPORT**

#### **a) Hire Fee Income – Update**

The Parish Council noted details of hire fee income as follows:-

	<u>November 2015</u>	<u>November 2016</u>
	£	£
Regular Business	1,725.75	1,163.95
Extra Business	49.10	353.40
	<u>1,774.85</u>	<u>1,517.35</u>

#### **b) PAT Testing**

Members concurred that the fee of £70.00 charged for PAT Testing was very competitive.

c) Radio

The Clerk reported that three months notice was required to terminate use of the radio facility.

d) BRACE

The Clerk circulated a letter from BRACE requesting the use of the Parish Hall and its facilities for the Brereton Carnival 2017.

The Committee, in re-affirming its support for the carnival, was prepared to consider favourably all the requests made in the letter, with the exception of items of furniture being removed from the building. This would not be permitted.

Members noted that it would be necessary for a regular booking to be cancelled to facilitate the carnival. With this in mind, and being aware of the current financial constraints on the Parish Council [withdrawal of over £10,000.00 in funding from the District Council], the Committee could not permit use of the building free of charge. Accordingly, BRACE be invited to make a suitable donation for both the hire of the building and hire of cups, saucers and side plates.

**RESOLVED**

That the Clerk, in acquainting the representatives of BRACE with the foregoing, invite them to send representatives to the next meeting of this Committee when all these matters could be discussed further and arrangements finalised.

e) Telephone and Broadband

The Clerk reported details of a quotation received from POP Energy for the supply of the above services at the Parish Hall.

**RESOLVED**

That the Clerk liaise with the Chairman in assessing the suitability of the quotation and, if considered more cost effective, authority be given for the existing contracts to be terminated and replaced with the new supplier – POP Energy.

**7. FINANCE REPORT**

The Report of the Clerk showing the financial position of the Parish Hall as at 30<sup>th</sup> November 2016, was submitted for information and noted.

**8. DISTRICT COUNCIL ALLOTMENTS**

The Parks and Open Spaces Manager had advised that the District Council would be prepared to consider transferring their allotments to the Parish Council but required further clarification as follows:-

- “Precisely which allotments were the subject of the request – the ones run by the Council or the allotments administered by the Association?
- What would be the details of the offer – to take over the site, lettings, income, etc.?”

Members would ascertain more information by speaking to existing allotment holders and report further to the next meeting.

9. **DATE AND TIME OF NEXT MEETING**

**RESOLVED**

That the next meeting be held on 8<sup>th</sup> February 2017, at 7.30 p.m.

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[Chairman]