

BRERETON AND RAVENHILL PARISH COUNCIL

Minutes of a meeting of the Parish Hall Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Wednesday, 8th February 2017.

Present

Councillors R Easton [Chairman], K Ansell, Mrs P Ansell, Miss IJ Brown, Mrs DM Easton, Miss C Harvey and Mrs G Harvey.

Apologies for absence were received from Councillors H Farnath, GN Molineux and Mrs HJ Southwell.

Mr PG Davies [Parish Clerk] was also present.

1. DECLARATIONS OF INTEREST

No declarations of interest were given at the commencement of the meeting.

2. MINUTES

RESOLVED

That the minutes of the meeting held on 11th January 2017, be approved and signed as a correct record.

3. BRACE

The Clerk reported that representatives from BRACE had been invited to attend this meeting. The Committee expressed some disappointment that no one was in attendance from the organisation and no apology had been submitted.

RESOLVED

That the Clerk write again to BRACE requesting them to send representatives to the next Meeting of the Committee.

4. NEWMAN GROVE ALLOTMENTS

The Chairman welcomed Mr Jim Cusack to the meeting. He updated Members as follows:-

- All allotments were now fully occupied and a waiting list of two other potential tenants was submitted. The names and addresses of those on the list would be retained by the Clerk.
- Young children from St Josephs Primary School were continuing to visit the allotments and were enthusiastic to learn more about all the work done on site.
- Amazon had donated several items for use by the Allotment Association.
- Western Power were working in the vicinity of the allotments and it was hoped that, in collaboration with them, it would be possible to secure improvements to the access of the allotments and the area in the immediate vicinity.

RESOLVED

- 1) That the Chairman meet with representatives of the allotment holders and Western Power in the hope of securing the improvements referred to above.
- 2) That the Clerk write to Mr Jim Cusack to thank him and the allotment holders for the

excellent standards which were being maintained on the site and for undertaking the various initiatives outlined above which were fully supported by the Committee.

[The Chairman thanked Mr Cusack for attending the meeting and praised all his efforts in ensuring the allotment site was supervised to the highest standards.]

5. **PROVISION OF TELEPHONE LINES AND BROADBAND**

RESOLVED

That the Clerk continue to liaise with the Chairman in assessing the suitability of quotations received from POP Energy for the provision of two telephone lines and high speed broadband at the Parish Hall.

6. **CCTV CAMERAS**

The Chairman reported that the CCTV cameras had now been installed at the Parish Hall.

Members were taken on a tour of the building to view the new equipment.

7. **DISTRICT COUNCIL ALLOTMENTS**

Members undertook to obtain more information in respect of the allotments which were currently administered by the District Council and the Brereton Gardeners' Association. If considered appropriate, a representative from the allotment holders would be invited to attend the next meeting of the Committee.

8. **FLAG POLE – GREEN FLAG**

The Chairman reported that this flag pole, which had been provided by the Parish Council, was becoming insecure and required removal, repair and reinstatement.

The Chairman kindly agreed to carry out this work and the Clerk undertook to acquaint the District Council with the action being taken.

9. **PARISH HALL**

a) **Hire Fee Income – Update**

The Committee noted details of hire fee income as follows:-

	<u>December 15/January 16</u>	<u>December 16/January 17</u>
	<u>£</u>	<u>£</u>
Regular Business	2,952.70	1,936.30
Extra Business	300.00	569.35
	<u>3,252.70</u>	<u>2,505.65</u>

b) **Fire Alarm**

RESOLVED

That the Clerk be authorised to add the name of Councillor R Easton as the third point of contact in the event of an emergency fire situation.

c) Radio

The Clerk reported that following consultation with the Chairman, MRS Communications Limited had been given three months' notice of the Parish Council's intention to terminate its agreement in respect of the Rugeley and Brereton Radio Contract.

RESOLVED

That the action taken be approved and confirmed.

d) Plants in Foyer

The Clerk reported that arrangements would be made to remove the dead plants currently in the foyer area.

Councillor Miss C Harvey kindly agreed to donate a plant to replace those being removed.

10. FINANCE REPORT

The Report of the Clerk showing the financial position of the Parish Hall as at 31st December 2016, was submitted for information and noted.

11. DATE AND TIME OF NEXT MEETING

RESOLVED

That the next meeting be held on 8th March 2017, at 7.30 p.m.

[Chairman]