

BRERETON AND RAVENHILL PARISH COUNCIL

DISTRICT OF CANNOCK CHASE COUNTY OF STAFFORDSHIRE

Chairman: Councillor PA Fisher
55 Birch Lane
Brereton
Rugeley
WS15 1EJ

Mr. P.G. Davies ACIS, DMA, MEPS [Parish Clerk]
37 Leofric Close
Kings Bromley
Burton-on-Trent
DE13 7JP
[Tel: 01543-472762] [Please reply to the Clerk]

Date: 31st August 2016

Dear Councillor

Parish Hall Management Committee

You are requested to attend a meeting of the Parish Hall Management Committee to be held at the Parish Hall, Ravenhill Park, Brereton, on **Wednesday, 7th September 2016**, at **7.30 p.m.**

Yours faithfully

PG Davies
Parish Clerk

To: The Chairman and Members of the Parish Hall Management Committee

Councillors:- R Easton [Chairman]
K Ansell
Mrs P Ansell
Miss IJ Brown
Mrs DM Easton
H Farnath
Miss C Harvey
Mrs G Harvey
GN Molineux
Mrs HJ Southwell

AGENDA

1. Declarations of Interest

2. Apologies

3. Minutes

To approve, as a correct record, the attached minutes of the meeting held on 20th July 2016.

4. Matters arising from the Minutes

5. Parish Hall Progress Report

The Clerk will report on the following:-

- Update on hire fee income
- Hot Water Boiler
- Further Environmental Improvements
- Radio

6. Finance Report

To consider the attached report of the Clerk.

7. Date and Time of Next Meeting