

# BRERETON AND RAVENHILL PARISH COUNCIL

## DISTRICT OF CANNOCK CHASE COUNTY OF STAFFORDSHIRE

Chairman: Councillor Mrs G Harvey  
37 Birch Lane  
Brereton  
Rugeley  
WS15 1EJ

Mr. P.G. Davies ACIS, DMA, MEPS [Parish Clerk]  
37 Leofric Close  
Kings Bromley  
Burton-on-Trent  
DE13 7JP  
[Tel: 01543-472762] [Please reply to the Clerk]

Date: 1<sup>st</sup> June 2016

Dear Councillor

### **Parish Hall Management Committee**

You are requested to attend a meeting of the Parish Hall Management Committee to be held at the Parish Hall, Ravenhill Park, Brereton, on **Wednesday, 8<sup>th</sup> June 2016**, at **7.30 p.m.**

Yours faithfully

PG Davies  
Parish Clerk

To: The Chairman and Members of the Parish Hall Management Committee

Councillors:- R Easton [Chairman]  
K Ansell  
Miss IJ Brown  
Mrs DM Easton  
H Farnath  
Miss C Harvey  
Mrs G Harvey  
GN Molineux  
Mrs HJ Southwell

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### **AGENDA**

1. Declarations of Interest

2. Apologies

3. Minutes

To approve, as a correct record, the attached minutes of the meeting held on 11<sup>th</sup> May 2016.

4. Matters arising from the Minutes

5. Parish Hall Progress Report

The Clerk will report on the following:-

- Staffing
- Update on hire fee income
- Fees and Charges

6. Finance Report

To consider the attached report of the Clerk.

7. Date and Time of Next Meeting