

BRERETON AND RAVENHILL PARISH COUNCIL

Minutes of a meeting of the Parish Hall Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Wednesday, 5th April 2017.

Present

Councillors R Easton [Chairman], Miss IJ Brown, Mrs DM Easton and H Farnath.

Apologies for absence were received from Councillors K Ansell, Mrs P Ansell, Miss C Harvey, Mrs G Harvey and Mrs HJ Southwell.

Mr PG Davies [Parish Clerk] was also present.

1. DECLARATIONS OF INTEREST

No declarations of interest were given at the commencement of the meeting.




2. MINUTES

RESOLVED

That the minutes of the meeting held on 8th March 2017, be approved and signed as a correct record.

3. BRACE

The Clerk reported that BRACE had revised their requirements for use of the Parish Hall for Brereton Carnival as follows:-

-  The Conference Room was no longer needed.
-  The hours of use of the main Function Room were changed from 8.00 am - 7.00 pm to 9.00 am to 6.00 pm.
-  The hours of use of the kitchen were changed from 8.00 am - 7.00 pm to 10.00 am to 5.00 pm

RESOLVED

That the charges be agreed and that in accordance with the Parish Council's policy, BRACE be charged 50% of the total hire fee.

4. NEWMAN GROVE ALLOTMENTS

Replacement Locks

RESOLVED

That authority be given for the Chairman to arrange for a suitable replacement lock[s] and keys to be provided for the allotments at Newman Grove.

Insurance

The Clerk reported that the allotment public areas were covered under the Parish Council's public liability insurance. However, individual allotment holders would need to have their own public liability insurance in place for their own allotment plot.

RESOLVED

That the Clerk inform the allotment holders of the position on insurance as outlined above.

5. TELEPHONE AND INTERNET PROVISION

The Committee noted that the Clerk, following consultation with the Chairman, had arranged for high speed broadband to be provided on line 01889-586098 [pay telephone line]. This had been on the same cost basis as that previously reported to the Committee.

RESOLVED

That the action taken be approved and confirmed.

6. THE RUGELEY ADVERTISER BOOKLET

The Committee was pleased to note that the advertisement in respect of the Parish Hall had appeared in the latest edition of this booklet.

7. PARISH HALL PROGRESS REPORT

1. Hire Fee Income – Update

The Committee noted details of hire fee income as follows:-

	<u>March 2016</u>	<u>March 2017</u>
	<u>£</u>	<u>£</u>
Regular Business	1,340.55	1,234.25
Extra Business	225.30	122.90
	<u>£1,565.85</u>	<u>£1,357.15</u>

Greater utilisation of the Parish Hall would be considered at the next meeting.

2. South Staffordshire Water - Business

The Clerk reported details of a Dual Tariff Discount Offer from this Company.

RESOLVED

That the Clerk and Chairman be authorised to investigate this matter further and report back to the next meeting.

3. Concert to raise funds for Christmas Party

A request had been received for a reduction in the hire fee for a concert to be held on 23rd September 2017 in the Parish Hall to raise funds for a Children's Christmas Party.

RESOLVED

That the organisers be informed that a 25% reduction in the hire fee would be permitted.

4. CCTV

The Chairman indicated that the two new CCTV notices would be erected in the Parish Hall very shortly.

8. FINANCE REPORT

The Report of the Clerk, showing the financial position in respect of the Parish Hall as at 8th March 2017, was submitted for information and noted.

9. DEFIBRILLATOR

RESOLVED

1. That the commissioning ceremony for the defibrillator be held on 2nd May 2017, at 7.00 pm, immediately prior to the Annual Parish Council Meeting.
2. That in addition to the Chairman and Members of the Parish Council, the two sponsors, together with the Chairman of Brereton Million, be invited to attend.

10. DATE AND TIME OF NEXT MEETING

RESOLVED

That the next meeting be held on 3rd May 2017, at 7.30 p.m.

[Chairman]